

**APPLICATION AND AGREEMENT FOR CERTIFICATE OF COMPLIANCE**

CC No. \_\_\_\_\_

APN NO. \_\_\_\_\_

Owner/Vendee Name: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Owner(s) of Record \_\_\_\_\_

The undersigned, to obtain consideration of an application for a Certificate of Compliance or a Conditional Certificate of Compliance, pursuant to the California Subdivision Map Act, and local ordinances adopted pursuant thereto, do(es) herewith make deposit of the sum of \$\_\_\_\_\_ (per parcel) and agrees to pay for the County staff work and expenses reasonably incurred to research, determine and process such application, and record evidence of such certificate or conditional certificate.

In furtherance of the County policy to recover the full costs and expenses associated with such research and determination, the undersigned agree(s) to pay and maintain such deposit. In the event that such deposit is determined to be insufficient to cover the future costs anticipated or incurred, the undersigned shall pay, within thirty day of demand, to the County Surveyor’s Office, such increased deposit required for projected costs. Costs shall be assessed at the standard rates allocated for billing purposes, by the affected County Departments, for the personnel assigned to due the work. The County is authorized to withdraw such costs from any deposit made.

The undersigned may cancel the request for services by written notice to the County Surveyor’s Office. The undersigned is liable for the payment of costs incurred until such time as the notice of cancellation is received by the County Surveyor’s Office.

Any balance remaining upon completion of the work, or cancellation, shall be returned to the person who made the deposit within thirty days.

In the event that legal action is necessary to enforce this agreement, the prevailing party shall be entitled to recover all reasonable costs incurred in this matter, and reasonable attorney’s fees, to be awarded as costs in any judgement rendered.

The undersigned, do(es) hereby acknowledge his/her/their understanding that each parcel applied for is a single legal parcel. Should it be determined in the review process that more or fewer parcels exist than were applied for, the appropriate number of Certificates shall be issued.

\_\_\_\_\_  
Owner/Vendee

\_\_\_\_\_  
Owner/Vendee

# CERTIFICATE OF COMPLIANCE

## Application Checklist

The following items and details **must be submitted to the County Surveyor's Office** before an application is accepted as complete for processing:

- Signed application (signed by the current owner or vendee)
- Signed Letter of Authorization (if agent acting for applicant)
- Deposit made payable to the "County of Santa Barbara" (See latest adopted fee schedule)
- Synopsis citing creation in compliance with which ordinance
- Abstracted (itemized) Chain of Title (parent through current vesting)
- Copies of deeds listed in the chain of title (parent through current vesting deed). Include drawings showing the descriptions for every deed listed in the chain as they relate to the current parcel configuration.
- Copy of any supporting documents supporting parcel validity (maps, Lot Splits, Building Permits, etc...)
- Lot Book Guarantee or Preliminary Title Report (dated within 60 days)
- Exhibit A (Legal Description of the Parcel in Question)
- Exhibit B (Exhibit Map of the Parcel in Question)

The above items have been submitted with this application.

By: \_\_\_\_\_  
Printed Name Date