



COUNTY OF SANTA BARBARA

PUBLIC WORKS - COUNTY SURVEYOR DIVISION

---

## AGREEMENT FOR PAYMENT OF PROCESSING FEES

County of Santa Barbara (hereinafter COUNTY) and \_\_\_\_\_, the Financially Responsible Party (hereinafter **FRP**).

### AGREE AS FOLLOWS:

1. This agreement is in reference to processing costs associated with Project # \_\_\_\_\_
2. A security deposit or fixed fee will be collected at time of project submittal. Security deposit projects will receive requests to pay within each review letter if deposit balance is not sufficient to allow subsequent review and processing of project, to be paid at time of subsequent submittal. Upon completion of project, any remaining security deposit will be refunded to the **FRP**. If a fixed fee project has unique characteristics or raises complex issues, which would make the case more expensive to process, it will be converted to deposit based process, as detailed above. If the **FRP** elects to utilize Expedited Processing, we will use outside contractors or County staff on overtime to expedite processing. This will result in consultant costs plus indirect overhead charged on an hourly basis or County staff billing rates charged at 1 ½ times the regular rate (Approximately equal in cost) at the discretion of the County Surveyor. As outlined in our Expedited Processing request form, you must submit the expedited request form to begin that process.

The **FRP** is responsible for payment of all processing costs associated with this project. If, during the course of processing, the financial responsibility changes, the new financially responsible party must complete an Agreement for Payment which will release the previous **FRP** from further financial obligations and designate the new **FRP**. Each review letter will show a current account balance and any requests to pay. It is a good faith effort to

provide the **FRP** with an estimate of project costs for the duration of processing. If a request to pay is not submitted with subsequent project submittals, the COUNTY will not continue to process your project.

3. **FRP** agrees to pay all fees applicable under the County Surveyor's fee schedule prior to completion and recordation. Recordation will not happen with out receipt of full payment for fees applicable under the County's fee schedule.
4. If the **FRP** owes any amount due on any other case with the County Surveyor's Office, we will not accept any subsequent applications from the **FRP**, until such time as the balance of the delinquent case has been paid.
5. This document must be signed, personally by the **FRP**. It may not be signed by an agent or attorney in fact or other person unless a properly executed Power of Attorney, as approved by County Counsel, is submitted also.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

COUNTY OF SANTA BARBARA

FINANCIALLY RESPONSIBLE PARTY

Print Name: \_\_\_\_\_

By: \_\_\_\_\_  
County Surveyor

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

-----

CHANGE OF FINANCIALLY RESPONSIBLE PARTY

If this document supersedes a previous Agreement for Payment, due to change in financial responsibility, the previously **FRP** must also sign to acknowledge release of responsibilities. Upon project completion, the security deposit balance will be refunded to **FRP** currently on record.

PREVIOUS FINANCIALLY RESPONSIBLE PARTY:

Print Name: \_\_\_\_\_

Sign Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date of release of financial responsibility: \_\_\_\_\_