AGREEMENT FOR PAYMENT OF PROCESSING FEES

County of Santa Barbara (hereinafter COUNTY) and _______________________, the Financially Responsible Party (hereinafter FRP).

AGREE AS FOLLOWS:

1. This agreement is in reference to processing costs associated with Project #

2. A security deposit or fixed fee will be collected at time of project submittal. Security deposit projects will receive requests to pay within each review letter if deposit balance is not sufficient to allow subsequent review and processing of project, to be paid at time of subsequent submittal. Upon completion of project, any remaining security deposit will be refunded to the FRP. If a fixed fee project has unique characteristics or raises complex issues, which would make the case more expensive to process, it will be converted to deposit based process, as detailed above. If the FRP elects to utilize Expedited Processing, we will use outside contractors or County staff on overtime to expedite processing. This will result in consultant costs plus indirect overhead charged on an hourly basis or County staff billing rates charged at 1 ½ times the regular rate (Approximately equal in cost) at the discretion of the County Surveyor. As outlined in our Expedited Processing request form, you must submit the expedited request form to begin that process.

The FRP is responsible for payment of all processing costs associated with this project. If, during the course of processing, the financial responsibility changes, the new financially responsible party must complete an Agreement for Payment which will release the previous FRP from further financial obligations and designate the new FRP. Each review letter will show a current account balance and any requests to pay. It is a good faith effort to
provide the FRP with an estimate of project costs for the duration of processing. If a request to pay is not submitted with subsequent project submittals, the COUNTY will not continue to process your project.

3. FRP agrees to pay all fees applicable under the County Surveyor’s fee schedule prior to completion and recordation. Recordation will not happen without receipt of full payment for fees applicable under the County’s fee schedule.

4. If the FRP owes any amount due on any other case with the County Surveyor’s Office, we will not accept any subsequent applications from the FRP, until such time as the balance of the delinquent case has been paid.

5. This document must be signed, personally by the FRP. It may not be signed by an agent or attorney in fact or other person unless a properly executed Power of Attorney, as approved by County Counsel, is submitted also.
Santa Barbara County Agreement for Payment Form

Executed this _____ day of ___________________, 200____.

COUNTY OF SANTA BARBARA     FINANCIALLY RESPONSIBLE PARTY

Print Name: _______________________

By: __________________________                Signature: _________________________
County Surveyor

Address: __________________________

CHANGE OF FINANCIALLY RESPONSIBLE PARTY

If this document supersedes a previous Agreement for Payment, due to change in financial responsibility, the previously FRP must also sign to acknowledge release of responsibilities. Upon project completion, the security deposit balance will be refunded to FRP currently on record.

PREVIOUS FINANCIALLY RESPONSIBLE PARTY:

Print Name: __________________________

Sign Name: __________________________

Address: __________________________

Date of release of financial responsibility: ________________